



**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY-DELHI (IIIT-  
DELHI)**  
**(A State University established by the GNCTD)**

**SHORT NOTICE TENDER FOR CATERING SERVICES FOR THE SUMMER SCHOOL FOR  
DEPARTMENT OF MATHEMATICS AT IIIT-DELHI CAMPUS  
AT OKHLA PHASE III NEW DELHI - 110020**

**Tender No- 24/2025 dated 10.06.2025**

**Notice Inviting Tenders for Catering Services for Summer School from 16<sup>th</sup> to 29<sup>th</sup> June 2025 at IIT-D, Okhla Phase-3 (14 days)**

**IIT-Delhi invites in two bid systems (Technical and Financial) for the following services from eligible, experienced and financially sound Companies/Firms/Agencies for providing Catering Services.**

Name of Services :	<b>Tender for Catering Services for Summer School from 16<sup>th</sup> to 29<sup>th</sup> June 2025 at IIT-D, Okhla Phase-3</b>
Tender No	24/2025 dated 10.06.2025
Date of Start and downloading the tender(Tender document available from www.iiitd.ac.in)	10.06.2025
Technical Bid Submission end date (Last date and time) for receipt of bids	12.06.2025 at 1200 Hrs. (tender deposit in the Tender Box kept on 2nd Floor of Academic Block of the Institute)
Date and time of bid opening of Technical Bids	12.06.2025 at 1230 hrs
Financial bids of only those bidders, who qualify for bidding will be opened.	Only those tenderers who have submitted the required documents as prescribed in the tender document will be considered for the opening of the Financial Bid. The date and time for the same will be decided later.
Address for communication & submission of tender documents and opening of technical bid	Registrar, IIT-DELHI, Okhla Industrial Area, Phase III, New Delhi 110020
Tender Fee/cost	Rs.590/- (Rupees Five hundred only) in the form of a demand draft/ pay order in favor of IIT- Delhi Collections which is non-refundable. NEFT Transfer A/c details are as under: Bank - HDFC Bank LTD, Okhla Industrial Area Phase –III New Delhi 110020 Beneficiary's Name - IIT Delhi Collections Account No - 20741110000035 IFSC code- HDFC0002074 In case of on-line payment of Tender Fees - UTR No.(For Tender Fee)
Earnest Money Deposit:	The completed tender along with the Earnest Money Deposit (EMD) of Rs. 12,000/- by way of bank draft / Pay order in favor of <b>IIT Delhi Collections</b> payable at Delhi.
Contract Duration	<b>16th to 29th June 2025 at IIT-D, Okhla Phase-3</b>
Clarification/Queries, if any, can be addressed to	Email ID: admin-project@iiitd.ac.in phone no- 01126907563/64/65

**Bid Schedule Note :** MSME firms are exempted from EMD & Tender fees. However, such firms have to submit a Bid Security Declaration/undertaking with a certificate. If the MSME firms do not submit the Bid security Declaration, then the bid shall be rejected. Such firms have to submit documentary evidence in support of their firm's MSME status in the particular area of operations along with an application for exemption.

**Note:** This tender document contains 14 pages, and bidders are requested to sign on all the pages. The duly filled-in bid should be sealed by the bidders and super-scribed as "Tender for Catering

***Services for Summer School from 16<sup>th</sup> to 29<sup>th</sup> June 2025 at IIT-Delhi, Catering contractors should be capable of providing the catering services and allied services at IIT-Delhi of high quality with best quality ingredients with AGMARK/BIS/FSSAI registration using quality ceramic chinaware , crockery and superior cutlery with water dispensers biodegradable glasses/straws/ancillaries for water .Zero Plastic Policy shall be allowed. Vendors will provide well decorated serving and eating tables with white tops and colored frills and covered cushion chairs.***

The Registrar, IIT-Delhi, reserves the right to accept/ reject any or all bids/offers/tenders either in part or in full without assigning any reasons thereof.

The interested agencies may submit their Technical Proposal along with the following documents, duly authenticated and stamped by the proprietor or authorized signatory: (Certificate to be enclosed)

If there is any addendum/corrigendum related to the tender, it shall only be published on the IITD website (<https://www.iitd.ac.in/tenders>). The Bidders are advised to check the IITD website regularly. No other mode of notice will be given.

If the last date of receiving/opening of the bids coincides with a holiday, then the next working day shall be the receiving/opening date.

**SCOPE OF WORK**

Providing Catering Services for **Summer School from 16<sup>th</sup> June to 29<sup>th</sup> June, 2025 at IIT-Delhi**

The **Breakfast, Lunch & Dinner Menu** are given below:

S.No	Particulars	Items	Date /Time	Number of persons	Venue
<b>16/6/2025 &amp; 23/06/2025</b>					
<b>1</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Veg Cutlet			
		Sandwich			
<b>2</b>	<b>Lunch</b>	Shahi Paneer	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Yellow Dal Tadka			
		Matar Mushroom			
		Mix Veg Raita			
		Kashmiri Pulao			
		Gulab Jamun			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>3</b>	<b>Dinner</b>	Matar Paneer	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Rajma			
		Bhindi Masala			
		Boondi Raita			
		Jeera Rice			
		Rasmalai			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>17/6/2025 &amp; 24/06/2025</b>					
<b>4</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Poha			
		Idli with Chutney			
<b>5</b>	<b>Lunch</b>	Paneer Butter Masala	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Panchmel Dal			
		Kofta			
		Dahi Bhalla			
		Peas pulao			
		Ice-Cream (Two Flavour)			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>6</b>	<b>Dinner</b>	Kadai Paneer	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Dal Makhani			

		Mix Veg			
		Pineapple Bhalla			
		Jeera Rice			
		Sponge Rasgulla			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>18/6/2025 &amp; 25/06/2025</b>					
<b>7</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Upma (Semolina)			
		Sambhar Vada			
<b>8</b>	<b>Lunch</b>	Paneer Pasanda	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Pindi Chole			
		Kadhi Pakoda			
		Vegetable Raita			
		Plain Rice			
		Rasgulla			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>9</b>	<b>Dinner</b>	Paneer Pasanda	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Mix Dal			
		Aloo Gobi			
		Boondi Raita			
		Peas Pulao			
		Gulab Jamun			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>19/6/2025 &amp; 26/06/2025</b>					
<b>10</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Idli with Chutney			
		Sandwich			
<b>11</b>	<b>Lunch</b>	Matar Paneer	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Dal Makhani			
		Mix Veg			
		Fried Rice			
		Veg Raita			
		Moong Dal Halwa			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>12</b>	<b>Dinner</b>	Paneer do pyaza	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Yellow Dal Tadka			
		Bhindi Masala			
		Jeera Rice			

		Dahi Bhalla			
		Gulab Jamun			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>20/6/2025 &amp; 27/06/2025</b>					
<b>13</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Poha			
		Sambhar Vada			
<b>14</b>	<b>Lunch</b>	Paneer Butter Masala	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Daal Chana			
		Dum Aloo			
		Plain Rice			
		Fruit Raita			
		Sponge Rasgulla			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>15</b>	<b>Dinner</b>	Shahi Paneer	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Yellow Dal Tadka			
		Matar Mushroom			
		Mix Veg Raita			
		Kashmiri Pulao			
		Rasmalai			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>21/6/2025 &amp; 28/06/2025</b>					
<b>16</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Sambhar Vada			
		Idli with Chutney			
<b>17</b>	<b>Lunch</b>	Achari Paneer	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Dal Fry			
		Bharwa Bhindi			
		Lemon Rice			
		Masala Raita			
		Kheer			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>18</b>	<b>Dinner</b>	Matar Paneer	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Dal Makhani			
		Mix Veg			
		Fried Rice			

		Veg Raita			
		Moong Dal Halwa			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>22/6/2025 &amp; 29/06/2025</b>					
<b>19</b>	<b>Breakfast</b>	Tea/Coffee	09:00 AM to 9:45 AM	60	Faculty Lounge, 1st Floor R & D Block
		Cookies			
		Upma (Semolina)			
		Poha			
<b>20</b>	<b>Lunch</b>	Shahi Paneer	01:00 PM to 2:30 PM	60	Faculty Lounge, 1st Floor R & D Block
		Yellow Dal Tadka			
		Matar Mushroom			
		Mix Veg Raita			
		Kashmiri Pulao			
		Ice-Cream (Two Flavour)			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			
<b>21</b>	<b>Dinner</b>	Paneer Butter Masala	07:00 PM to 8:00 PM	60	Faculty Lounge, 1st Floor R & D Block
		Dal Fry			
		Kofta			
		Dahi Bhalla			
		Jeera Rice			
		Rasmalai			
		Tandoori Roti/ Plain Naan/ Butter Naan/ Garlic Naan			
		Salad			

Tentage Items for Catering included in the cost of food as mentioned in earlier items:

- Expected Attendees: As per BOQ (Minimum Guarantee)
- Water Dispensers:
  - Install 1 nos water dispensers throughout the event venue with options for cold, normal, and warm water including high-quality water bottle refills consistently installed to ensure water supply.
  - Catering should be served in non-disposable wares, and plastic (plastic) bottled water and plastic cups should be avoided.
- Utensils and Serving Equipment:
  - Arrange all necessary utensils and serving equipment for the event.
- To be provided by caterer:
  - Bone China Crockery - Plates, Katori, SS spoons, etc. for speakers and participants.
  - Buffet Tables (With Cloth and Frill, Need to change every day with multiple color combinations) size: 6 feet x2 feet (6 quantities).
  - Round Tables (With Cloth and Frill, Need to change every day with multiple color combinations) 4 FEET (12 QTY).
  - Banquet Chairs with covers (Need covers neat and clean, stained covers need to be changed on a daily basis) (60 QTY).
  - Service waiters neatly dressed in white shirts and black trousers with tie and bow tie.
- Kitchen Tentage with cover and Hygienic Working Tables – as per catering requirements
- Any other requirement necessary to properly organize the catering with maintenance of hygiene conditions and use of head cover, gloves and mask must be maintained to prevent any spread of infectious diseases.
- All serving/person on duty in the counter must be wearing standard clean duly ironed uniform with company badges.
  
- **PENALTY CLAUSE** In case of any deficiency in service, quality, articles in food, the Service Provider shall pay a penalty of Rs. 5,000/- each for first three deficient services and there after the Institute may impose penalty up to Rs. 20,000/- on lapses, depending upon the nature of the deficiency. The penalty shall be realized from the amount due to be paid to the Service Provider by adjusting it against the outstanding bills to be submitted. In case the amount of penalty is more than the outstanding bills, the excess amount shall be realized from the Performance Guarantee after having first adjusted the amount of penalty against the outstanding bills/ bills to be submitted. It may be clarified that in addition to the imposition of penalty, blacklisting of the vendor from future tendering in IITD and /or allied organizations can be done in case the performance of the vendor is not up to the required standards.
  
- Clarification/Queries, if any, can be addressed to email ID: [admin-project@iiitd.ac.in](mailto:admin-project@iiitd.ac.in) phone no 01126907563/564/565,011-71985363/9773793610



**Note:**

- a. The prices must be quoted as per the above minimum assured quantity of as above plates but final billing will be based on actual quantities used, which may be higher based on actual attendance but not less than above qty.
- b. If the number of estimated attendees (As above) is exceeded, the bidder has to cater to the same and additional confirmatory order shall be placed to the bidder after mutually ascertaining the increased count on actual basis.
- c. Quoted rates should be sufficient to meet all the contractual obligations efficiently including statutory deductions.
- d. **The interested bidders can visit the FMS office, Room No. A-203, Second Floor, Old Academic Block, IIT Delhi 110020 between 11:00 AM to 5:00 PM (11.06.2025 to 12.06.2025). for any further clarification.**
- e. The Institute will hand over the place on the evening of 15.6.2025 to the technically qualified lowest evaluated bidder for arranging the catering services at the IITD Venue. Note: The caterer should ensure that there is an adequate number of arrangements to facilitate a smoother transition between the institutions, without compromising the facilities and food.
- f. Hygienic conditions should be maintained by the firm during the preparation and service of the food. Venue should be cleaned properly after the event is finished.
- g. Caterers will provide Bone China crockery, including plates and katori, tea/coffee cups, glasses, stainless steel cutlery, tissues, and any other associated items for breakfast, lunch and Dinner for 60 delegates.
- h. The Buffet sets should be adequate in number. An adequate number of waste collection units should be provided.
- i. Sufficient quantity of food should be prepared by the firm for the program. It should be ensured by the firm that scarcity of any item should not happen at the later stage of food serving.
- j. All safety measures with regard to fire and theft /wastage of raw materials/ ready materials will have to be taken care of by the firm.

**Guidelines for Submission of Tender**

The bids are to be submitted in two parts

- i. Sealed Technical Bid, along with Technical documents in one sealed envelope super-scribed “**TECHNICAL BID**” should be kept in Envelope I.
- ii. Sealed Financial Bid, placed in a separate envelope super-scribed “**FINANCIAL BID**,” should be kept in Envelope II.
- iii. The above-mentioned two sealed envelopes should bear the name and complete postal address of the bidder. Sealed envelopes containing Technical Bid and Financial Bid should be placed in a bigger envelope super-scribed with the name of **Tender for Catering Services for Summer School from 16th June to 29th June, 2025 at IIT-Delhi** This bigger envelope, should be dropped in the Tender Box and Tender received after the due date and time shall not be accepted.

**Opening of Bids:**

- i. **The Technical Bids will be opened on 13<sup>th</sup> June 2025 at 12:30 Noon at IIT Campus** in the presence of the bidders or their authorized representatives (duly supported with authorization letter). This will be followed by a presentation by the technically qualified bidders on 2<sup>nd</sup>/3<sup>rd</sup> July 2024.
- ii. **The Financial Bids of only technically acceptable tenders will be opened for further consideration and intimated to the shortlisted vendors.** The decision of the Institute in this regard will be final and no requests etc. will be entertained from the bidders. The date and time of opening of financial bid(s) will be intimated only to such bidders who are found eligible as per evaluation criteria prescribed by the Institute.

The Institute also reserves the right to reject any or all the bids without assigning any reason thereof.

**Proforma for Technical Bid**

1.	Name of Tendering Company/ Firm/ Agency (Submit Certificate of Registration)				
2.	Name of Director/Proprietor of Company/Firm/Agency				
3.	Full Address of Registered Office with (i) Telephone/Mobile No. (ii) Fax (iii) E-mail				
4.	Full Address of operating/ Branch office with (i) Telephone/Mobile No. (ii) Fax (iii) E-mail				
5.	Banker of Company/ Firm/Agency with full Address (Attach self certified copy of Bank Passbook/Statement)				
6.	PAN (Attach self attested copy)				
7.	GST No. (Attach self attested copy)				
8.	Number of years of experience in providing catering services of similar magnitude at official gatherings/events in Central Educational Institutions/ Autonomous Bodies/Public Sector Undertakings/ MNC/ Corporate Sector/reputed private organization during /Central/State Government Departments/Central Research Organizations				
9.	Details of successfully completed contracts in providing catering services of similar magnitude at official gatherings/ events in Central Educational Institutions/ Autonomous Bodies/Public Sector Undertakings/ MNC/ Corporate Sector/reputed private organization during /Central/State Government Departments/Central Research Organizations	Sl . No.	Details of client along with address, telephone and e-mail Id	Amount of Contract (in Rs.)	Duration of Contract (From To)
10.	Number of Satisfactory Performance Certificate/Work Order				

11.	CA certified copies of annual accounts P&L account, Income and expenditure account along with Balance Sheet for the preceding three years (FYs-2021-22 to 2023-24).	
12.	Total turnover financial year wise for at least any three years during the last three (3) financial years (FYs-2021-22 to 2023-24). (As per proforma given below)	
13.	Details of Submission of Tender Fees	
	(i) UTR No. (ii) Date (iii) Amount Proof of transaction to be Submitted with technical bid	
14	FSSAI certification	

Certified that all the terms and conditions mentioned in the tender document are acceptable to me/us.

Signature of the Tenderer with stamp  
Dated:

## MINIMUM QUALIFICATIONS REQUIRED FOR BIDDING

The bidders having following minimum qualification are eligible for bidding:

1. Submission of EMD & Tender Fee or valid NSIC / MSME certificate/document.
2. The bidder must have minimum 7 (Seven) years of experience in providing/hosting catering services at official gatherings/ events in Central Educational Institutions/ Autonomous Bodies/ Public Sector Undertakings/Central/State Government Departments/Central Research Organizations (Copies of relevant orders and satisfactory user certificates to be submitted as proof along with technical bid).
3. The bidder must have executed at least 1 (One) contract with satisfactory reports from the users for providing/hosting catering services at official gatherings/ events in Central Educational Institutions/ Autonomous Bodies/Public Sector Undertakings/ MNC/ Corporate Sector/reputed private organization during/Central/State Government Departments/Central Research Organizations of not less than Rs 4.80 Lac during last seven years. (Copies of relevant orders / satisfactory user certificates to be submitted as proof alongwith technical bid) (**Annexure-X**)
4. The bidder/Company/Firm/Agency must have an average annual turnover of Rs.10 Lakhs or more for the last three (3) financial years (from catering services only) during the last three (3) financial years. (CA certified copies of annual accounts P&L account, Income and expenditure account along with Balance Sheet for the preceding three years (to be submitted as proof along with the technical bid.) **Annexure-Y**
5. The bidder /Company / Firm / Agency should have valid PAN and GST Number (Copies to be submitted with technical bid).
6. Any individual/ Firm which has been blacklisted by IITD or any other Central/ State Government Organization/ PSU/Universities in the past three financial years, will not be eligible to participate in the tender process. **Annexure-YY**
7. The registered office/ branch office of the bidder should be located in Delhi/NCR.
8. The bidder /Company / Firm / Agency should have its own Bank Account.

Exemption to comply with any of the above criteria must be duly supported by the Government orders and/orOMs and other Government documents and copy(s) of the same must be submitted.

Non-compliance with any of the above conditions by the Caterer will amount to non- eligibility for the services for which tender has been floated and its tender will be rejected being non responsive.

Bidders must submit documentary proof in support of meeting each of the above minimum qualification criteria. A simple undertaking by the bidder for any of the stated criteria will not suffice the purpose. All documentary proofs including user satisfactory reports must be submitted with the technical bid.

**LIST OF PRESENT AND PAST CLIENTS DURING LAST SEVEN YEARS.**

Please give complete details as per the following format along with the Experience Certificate issued by clients/organization's. This information provided will facilitate evaluation of Technical Bid).

Sl. No.	Name of the Organisation with complete postal address mentioning Central Educational Institutions/Autonomous Bodies/Public Sector Undertakings/ MNC/Corporate Sector/reputed private organization during /Central/State Government Departments/Central Research Organizations	Name and Designation of the Contract Person with Telephone No. / Mobile No. / E-mail ID.	Nature of Work	Completion Work Done Amount-ify	Completed or Not

**Signature of the Authorized Signatory with Seal of the Agency/ Firm**

**CERTIFICATE REGARDING TURN-OVER OF TENDERER DURING THE LAST  
THREE FINANCIAL YEARS”**

I/ We, M/s „hereby confirm that the average total turn-over of the firm/company and profit earned for the last three financial years. The financial year-wise break-up is given below: -

<b>S.NO</b>	<b>FINANCIAL YEAR</b>	<b>ANNUAL TURN-OVER FOR THE YEAR</b>	<b>PROFIT EARNED FOR THE YEAR</b>
1	2021-22		
2	2022-23		
3	2023-24		

**Signature of the  
Authorized Signatory with  
Seal of the Agency/ Firm**

**Annexure-YY**

NON-BLACK LISTING DECLARATION on stamp paper of Rs10/-

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH  
REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

**UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT**

To, Registrar IIITD Campus Okhla Phase-III, New Delhi-110020

We hereby confirm and declare that we, M/s-----, are not blacklisted/ De-registered/ debarred by IIITD/any Government department/ Public Sector Undertaking/ Private Sector/University or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years. Signature of the Authorized Signatory with Seal of the Agency/ Firm

**Signature of the Authorized  
Signatory with Seal of the  
Agency/ Firm**

## FINANCIAL BID

(Catering Services for Summer School from 16<sup>th</sup> to 26<sup>th</sup> June, 2025 at IIT-Delhi,

Name of the Caterer:

S. No	Description	Qty	Rate	Amount
1	Catering charges per plate Breakfast on 16th June, 2025 by 09:00 AM	60		
2	Catering charges per plate Lunch on 16th June, 2025 by 1:00 PM	60		
3	Catering charges per plate Dinner on 16th June, 2025 by 7:00 PM	60		
4	Catering charges per plate Breakfast on 17th June, 2025 by 09:00 AM	60		
5	Catering charges per plate Lunch on 17th June, 2025 by 01:00 PM	60		
6	Catering charges per plate Dinner on 17th June, 2025 by 07:00 PM	60		
7	Catering charges per plate Breakfast on 18th June, 2025 by 09:00 AM	60		
8	Catering charges per plate Lunch on 18th June, 2025 by 01:00 PM	60		
9	Catering charges per plate Dinner on 18th June, 2025 by 07:00 PM	60		
10	Catering charges per plate Breakfast on 19th June, 2025 by 09:00 AM	60		
11	Catering charges per plate Lunch on 19th June, 2025 by 01:00 PM	60		
12	Catering charges per plate Dinner on 19th June, 2025 by 07:00 PM	60		
13	Catering charges per plate Breakfast on 20th June, 2025 by 09:00 AM	60		
14	Catering charges per plate Lunch on 20th June, 2025 by 01:00 PM	60		
15	Catering charges per plate Dinner on 20th June, 2025 by 07:00 PM	60		
16	Catering charges per plate Breakfast on 21st June, 2025 by 09:00 AM	60		
17	Catering charges per plate Lunch on 21st June, 2025 by 01:00 PM	60		
18	Catering charges per plate Dinner on 21st June, 2025 by 07:00 PM	60		
19	Catering charges per plate Breakfast on 22nd June, 2025 by 09:00 AM	60		
20	Catering charges per plate Lunch on 22nd June, 2025 by 01:00 PM	60		
21	Catering charges per plate Dinner on 22nd June, 2025 by 07:00 PM	60		
22	Catering charges per plate Breakfast on 23rd June, 2025 by 09:00 AM	60		
23	Catering charges per plate Lunch on 23rd June, 2025 by 1:00 PM	60		
24	Catering charges per plate Dinner on 23rd June, 2025 by 7:00 PM	60		
25	Catering charges per plate Breakfast on 24th June, 2025 by 09:00 AM	60		
26	Catering charges per plate Lunch on 24th June, 2025 by 01:00 PM	60		
27	Catering charges per plate Dinner on 24th June, 2025 by 07:00 PM	60		
28	Catering charges per plate Breakfast on 25th June, 2025 by 09:00 AM	60		
29	Catering charges per plate Lunch on 25th June, 2025 by 01:00 PM	60		
30	Catering charges per plate Dinner on 25th June, 2025 by 07:00 PM	60		
31	Catering charges per plate Breakfast on 26th June, 2025 by 09:00 AM	60		
32	Catering charges per plate Lunch on 26th June, 2025 by 01:00 PM	60		
33	Catering charges per plate Dinner on 26th June, 2025 by 07:00 PM	60		
34	Catering charges per plate Breakfast on 27th June, 2025 by 09:00 AM	60		
35	Catering charges per plate Lunch on 27th June, 2025 by 01:00 PM	60		
36	Catering charges per plate Dinner on 27th June, 2025 by 07:00 PM	60		
37	Catering charges per plate Breakfast on 28th June, 2025 by 09:00 AM	60		
38	Catering charges per plate Lunch on 28th June, 2025 by 01:00 PM	60		
39	Catering charges per plate Dinner on 28th June, 2025 by 07:00 PM	60		
40	Catering charges per plate Breakfast on 29th June, 2025 by 09:00 AM	60		
41	Catering charges per plate Lunch on 29th June, 2025 by 01:00 PM	60		
42	Catering charges per plate Dinner on 29th June, 2025 by 07:00 PM	60		
	<b>Total Amount</b>			
	<b>GST @</b>			
	<b>TOTAL COST INCLUSIVE OF GST</b>			



**Note**

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1. The prices must be quoted as per the above minimum assured quantity of as above plates but final billing will be based on actual quantities used, which may be higher based on actual attendance but not less than above plate.
2. If the number of estimated attendees at the Conference Event, the bidder has to cater to the same and additional confirmatory order shall be placed to bidder after mutually ascertaining the increased count on actual basis and will be paid on a proportionate basis.
3. Quoted rates should be sufficient to meet all the contractual obligations efficiently including statutory deductions.
4. Financial bid will be submitted separately as per BOQ format and not along with technical bid.
5. Payment terms: 25% will be released with work order against PDC and 25 % advance against material delivery. Balance payment will be released after the event following due payments.

Authorized Signature:

Name of the Authorized person:

Name of the Company: Address of  
the Company:

Contact

No:

Email